

Please keep copies of this form by each cash register.

What to do if you are robbed!

- Remain in the store after robbery, **Call 911**, and provide description of robber, weapons, and vehicles prior to making any other telephone calls.
- Lock the door behind the robber and **DO NOT** let anyone enter the store until police arrive.
- Do not** touch anything or tamper with video equipment!
- Try to keep witnesses and victims at the scene and do not discuss the robbery until police arrive.
- Complete the other side of this form and give to first responding officer.

Remember.....

- Don't argue or fight with the robber!
- Keep your hands in robber's view at all times and do not volunteer more than the robber demands.
- Observe the robber's characteristics, actions, weapon, mode and direction of travel without being obvious.
- Locking the door and not touching anything will help preserve physical evidence and help ensure the safety of employees and customers.



Louisville Metro Police Robbery Squad
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574-2474

